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Meeting Minutes Transmittal

Unit Managers Meeting
4843 ALKALI METAL STORAGE FACILITY
2440 STEVENS CENTER, RM 2519
Richland, Washington

Meeting Held February 28, 1995
From 1:00 pm to 2:00 pm

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.



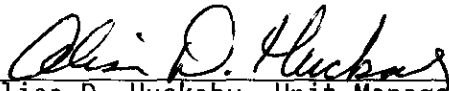
Ellen M. Mattlin, Unit Manager, RL

Date: 4/25/95

Not present.

Date:

Daniel L. Duncan, RCRA Program Manager, EPA Region 10



Alisa D. Huckaby, Unit Manager, Washington State Department of Ecology

Date: 3/29/95

4843 Alkali Metals Storage Facility, WHC Concurrence



Fred A. Ruck III, Contractor Representative, WHC

Date: 3/29/95

Not present.

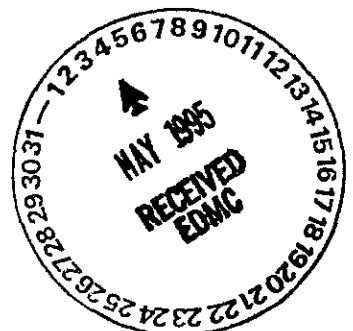
Date:

J. A. (Mickey) Seamans, Contractor Representative, WHC

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - Action Items



Attachment 1

**Unit Managers Meeting
4843 ALKALI METAL STORAGE FACILITY
2440 STEVENS CENTER, RM 2519
Richland, Washington**

**Meeting Held February 28, 1995
From 1:00 pm to 2:00 pm**

Agenda

1. Approval of Past UMM Minutes
2. Status Action Items
 - 7-14-93:1 Arrange for Ecology to attend radiation survey of 4843 AMSF
 - 7-14-93:2 Provide Ecology with copy of the radiation survey procedure
 - 2-18-94:1 Arrange and schedule the DQO meeting for 4843 AMSF.
 - 3-17-94:1 Provide aerial photographs of 4843 AMSF to Ecology.
 - 4-14-94:1 Add information to the Administrative Record.
 - 9-22-94:1 Funding for FY 1995
 - 12-6-94:1 Delays of Shipping the waste
3. Status Closure Activities
 - Status of Waste Removal
 - Status of Aerial Photographs
4. New Business
5. Set Next Meeting Date

Attachment 2

**Unit Managers Meeting
4843 ALKALI METAL STORAGE FACILITY
2440 STEVENS CENTER, RM 2519
Richland, Washington**

**Meeting Held February 28, 1995
From 1:00 pm to 2:00 pm**

Summary of Discussion and Commitments/Agreements**1. Approval of Past UMM Minutes**

The December 6, 1994 Unit Managers Meeting minutes were approved and signed at the February 28, 1995 Unit Managers Meeting. At this time there are no outstanding Unit Managers Meeting minutes. It is noted that no Unit Manager Meeting was held during January.

2. Status Action Items**- 7-14-93:1 Arrange for Ecology to attend radiation survey of 4843 AMSF**

Pending. Awaiting removal of waste from 4843 Alkali Metal Storage Facility (AMSF) and scheduling of the survey.

- 7-14-93:2 Provide Ecology with copy of the radiation survey procedure

Pending. Radiation survey documents will be provided once the date of the survey is determined. A recent radiation survey dated 6/29/94 was provided at the August 23 UMM for 4843 AMSF. Copies of the Health Physics Procedures (WHC-IP-0718) and the WHC Radiological Control Manual (WHC-CM-1-6) were provided to Ecology at the December 14, 1993 UMM.

- 2-18-94:1 Arrange and schedule the DQO meeting for 4843 AMSF.

Pending. The data quality objective (DQO) meeting will be scheduled after completion of the 4843 AMSF radiation release survey.

- 3-17-94:1 Provide aerial photographs of 4843 AMSF to Ecology.

Pending. Work is continuing on locating aerial photographs of 4843 AMSF. It has been brought to our attention that these particular negatives have two different types of numbering systems. This is slowing the process of obtaining better photographs of 4843 AMSF.

- 4-14-93:1 Add information to the Administrative Record.

Pending. This action item is ongoing and cannot be completed until the unit closure has been certified.

- 9-22-94:1 Funding for FY 1995.

Pending. Funding is available for 4843 AMSF for FY 1995. Breakdowns of costs to complete work at 4843 during FY 1995 was not available at this UMM.

- 12-6-94:1 Delays of shipping the waste

Pending. This action is ongoing until waste is removed for 4843. The questions raised by Ecology at the December 6, 1994 UMM are as follows:

1. Why is an open trailer being used to transport the waste shipment?

Answer: An open trailer was selected for ease of loading material. To ensure that there are no other delays with the use of an open trailer, a covered trailer will be used from now on to transport the waste.

2. What is the status of overpack material with regards to the required shipping papers, scheduled shipping date and finally has CWC accepted the overpack material?

Answer: Two of the three overpack containers were shipped to CWC on February 23, 1995. A meeting will be held on March 2, 1995 between appropriate people at FFTF and CWC to discuss the shipment of the last overpack container.

3. Status Closure Activities

- Status on Waste Removal

WHC (ZC Knaus) reported that shipment of the drums occurred on December 16, 1994. Two of the three overpack containers were shipped to CWC on February 23, 1995. A meeting is scheduled between FFTF and CWC to discuss the steps necessary to ship the last remaining overpack.

- Status of Aerial Photographs

WHC (JA Seamans) is to order necessary photographs for 4843 during the month of March 1995.

4. New Business

- Inclusion of 4843 AMSF in Hanford Facility Permit Mod. B

DOE (EM Mattlin) wanted to make sure all concerned parties are aware that 4843 AMSF has been scheduled to go into the Hanford Facility Resource Conservation and Recovery Act Permit in October 1995. She feels that the necessary steps to ready the document should be started very soon to ensure the deadline is met.

- Use of Debris Rule at 4843 AMSF

Ecology (AD Huckaby) expressed an interest in using the Debris Rule at 4843 to simplify and reduce the cost of sampling at this unit. AD

Huckaby went on to say that an official DQO Facilitator would not be necessary and an informal DQO will be sufficient if the Debris Rule can be applied at 4843. ZC Knaus offered to research the Debris Rule to find out what techniques could be applied at 4843.

5. Set Next Meeting Date

The next meeting has been set for March 29, 1995, from 1:00 pm to 2:00 pm, 2440 Stevens Center, Rm. 2519 in Richland, Washington.

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Attachment 4

Unit Managers Meeting
 4843 ALKALI METAL STORAGE FACILITY
 2440 STEVENS CENTER, RM 2519
 Richland, Washington

Meeting Held February 28, 1994
 From 1:00 pm to 2:00 pm

Action Items

<u>Action Item #</u>		<u>Description</u>
07-14-93:1	OPEN	Arrange for Ecology to attend radiation survey of 4843 AMSF. (WHC: J. G. Adler)
07-14-93:2	OPEN	Provide Ecology with copy of the radiation survey procedure. Current commitment is for a copy of an old radiation survey report. (WHC: J. G. Adler)
02-18-94:1	OPEN	Arrange and schedule the DQO meeting the 4843 AMSF. (WHC: J. G. Adler)
03-17-94:1	OPEN	Provide aerial photographs of the 4843 AMSF to Ecology. (WHC: J. G. Adler)
04-14-93:1	OPEN	Add the following to the Administrative Record: Field logbook(s); analytical results; PE's logbook; and the radiation survey results. (WHC: J. G. Adler)
09-22-94:1	OPEN	Provide information on funding available for 4843 AMSF for F.Y. 1995. Included in this will be breakdowns for specific jobs such as: DQO, NODs, Rad Survey, Waste Shipment. (WHC: Z. C. Knaus)
12-06-94:1	OPEN	Provide Ecology with answers to waste shipping questions raised at Unit Managers Meeting. The questions are as follows: 1. Why is an open trailer being used to transport the waste shipment? 2. What is the status of overpack material with regards to the required shipping papers, scheduled shipping date and finally has CWC accepted the overpack material? (WHC: Z. C. Knaus/ J. A. Seamans)
2-28-95:1	NEW	Research the Debris Rule and its possible use at 4843 for a reduction in sampling and remediation costs. (WHC: Z. C. Knaus)

Distribution:

J. K. Bartz	GSSC	R3-82
R. M. Carosino	RL	A4-52
D. H. Chapin	RL	N2-36
D. L. Duncan	EPA	HW-106 (Seattle)
A. D. Huckaby	Ecology	B5-18
Z. C. Knaus	WHC	H6-23
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
S. M. Price	WHC	H6-23
F. A. Ruck III	WHC	H6-23
J. A. Seamans	WHC	N2-04
J. L. Waite	WHC	B2-35
RCRA file/GHL	WHC	H6-23
Field File Custodian	WHC	H6-08

ADMINISTRATIVE RECORD: 4843 ALKALI METAL STORAGE FACILITY (S-4-1) [Care of EDMC, WHC (H6-08)]

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P.O. Box 47600, Olympia, Washington 98504-7600

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Record Center, Mail Stop HW-074

Please send comments on distribution list to Zachery C. Knaus (H6-23),
(509) 372-1597.